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OUTER SOUTH COMMUNITY COMMITTEE

Meeting to be held in Blackburn Hall, Rothwell
On Wednesday, 9th July, 2014 at 4.00 pm

MEMBERSHIP

Councillors

J Dunn	Ardsley and Robin Hood;
L Mulherin	Ardsley and Robin Hood;
K Renshaw	Ardsley and Robin Hood;
R Finnigan	Morley North;
B Gettings	Morley North;
T Leadley	Morley North;
N Dawson	Morley South;
J Elliott	Morley South;
S Varley	Morley South;
K Bruce	Rothwell;
S Golton	Rothwell;
D Nagle	Rothwell;

Agenda compiled by:
Andy Booth
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 24 74325

South East Area Leader:
Martin Dean
Tel: 3951652

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES -</p> <p>To confirm as a correct record, the minutes of the meeting held on</p>	
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>NOTIFICATION OF ELECTION OF CHAIR</p> <p>To receive the attached report of the City Solicitor.</p> <p>Presentation 5 Mins/Discussion 5 Mins Presenting Officer: Andy Booth</p>	1 - 4

Item No	Ward	Item Not Open		Page No
9			<p>WELLBEING BUDGET REPORT</p> <p>To receive and consider the attached report of the Assistant Chief Executive (Citizens and Communities)</p> <p>Presentation 5 Mins/Discussion 5 Mins Presenting Officer: Aretha Hanson</p>	5 - 26
10			<p>SUMMARY OF KEY WORK</p> <p>To receive and consider the attached report of the Assistant Chief Executive (Citizens and Communities)</p> <p>Presentation 5 Mins/Discussion 5 Mins Presenting Officer: Aretha Hanson</p>	27 - 36
11			<p>COMMUNITY COMMITTEE APPOINTMENTS</p> <p>To receive and consider the attached report of the City Solicitor.</p> <p>Presentation 5 Mins/Discussion 5 Mins Presenting Officer: Andy Booth</p>	37 - 46
12			<p>COMMUNITY COMMITTEE SCENE SETTING</p> <p>To receive and consider the attached report of the South East Area Leader</p> <p>Presentation 5 Mins/Discussion 5 Mins Presenting Officer: Martin Dean</p>	47 - 50
13			<p>OUTER SOUTH COMMUNITY SAFETY, ENVIRONMENTAL SERVICES AND HOUSING BRIEFING PAPERS</p> <p>To receive and consider the attached report of the Assistant Chief Executive (Customers and Communities)</p> <p>Presentation 20 Mins/Discussion 30 mins Presenting Officers: Aretha Hanson, Kris Nenadic (Locality Environment), Zahid Butt (Community Safety), Paul Sullivan (West Yorkshire Police) and Kevin Bruce (Housing Leeds)</p>	51 - 68

Item No	Ward	Item Not Open		Page No
14			DATE AND TIME OF NEXT MEETING Monday, 20 October 2014 at 4.00 p.m.	
2				
a)				
b)				



Report of the City Solicitor

Report to Outer South Community Committee

Date: Wednesday 9th July 2014

Subject: Notification of Election of Community Committee Chair for 2014/2015

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Ardsley & Robin Hood, Morley North, Morley South and Rothwell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. In line with the requirements set out in the Community Committee Procedure Rules, this report is submitted to formally notify Members of the appointment made by Council at its Annual Meeting on the 9th June 2014 to the position of Outer South Community Committee Chair.

Recommendations

2. The Community Committee is recommended to note that Councillor K Bruce was elected as Chair of the Outer South Community Committee for the duration of the 2014/2015 municipal year by Council at its Annual Meeting on 9th June 2014.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members of the appointment of Councillor K Bruce to the position of Outer South Community Committee Chair for the duration of the 2014/2015 municipal year, which was made by Council at its Annual Meeting on 9th June 2014.

2 Background information

- 2.1 In line with Community Committee Procedure Rule 2.11, where Council has made an appointment of a Community Committee Chair, there is a requirement for the decision to be formally reported to the relevant Community Committee.

3 Main issues

- 3.1 South (Outer) Area Community Committee met on 4th June 2014 to elect a Community Committee Chair for 2014/15. Two nominations for the position had been received in the form of Councillor K Bruce and Councillor R Finnigan. The formal vote at the meeting on the election of Chair was tied at 6 votes for each nominee. As a result, and in line with the relevant Procedure Rules, the matter was referred to the Annual Council Meeting on 9th June for determination.
- 3.2 At the Annual Council Meeting, it was resolved that Councillor K Bruce be elected as Chair of Outer South Community Committee for the 2014/2015 municipal year.
- 3.3 In line with Community Committee Procedure Rule 2.11, where Council has made such an appointment of a Community Committee Chair, there is a requirement for the decision to be reported to the relevant Community Committee.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are neither equality and diversity nor cohesion and integration implications arising from this report.

4.3 Council policies and City Priorities

- 4.3.1 The recommendations within this report are in line with the Council's Constitution, and are therefore also in line with the Council's policies.

4.4 Resources and value for money

- 4.4.1 There are no resources or value for money implications arising from this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Community Committees are not eligible for Call In.
- 4.5.2 This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

4.6 Risk Management

- 4.6.1 There are no implications arising from this report in respect of risk management.

5 Conclusions

- 5.1 In line with the requirements set out within the Community Committee Procedure Rules, this report is submitted to formally notify Members of the appointment made by Council at its Annual Meeting on the 9th June 2014 to the position of Outer South Community Committee Chair.

6 Recommendations

- 6.1 The Community Committee is recommended to note that Councillor K Bruce was elected as Chair of the Outer South Community Committee for the duration of the 2014/2015 municipal year by Council at its Annual Meeting on 9th June 2014.

7 Background documents¹

- 7.1 There are no relevant Background Documents associated with this report.

Report author: Gerard Watson

Tel: 0113 39 52194

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Assistant Chief Executive (Citizens & Communities)

Report to South Leeds (Outer) Community Committee

Date: Wednesday 9th July 2014

Subject: Outer South Community Committee Wellbeing Budget Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks to provide Members with:
 - a) Details of the Wellbeing Budget position;
 - b) An update on both the revenue, capital and activities fund elements of the Wellbeing budget;
 - c) Details of revenue funding for consideration and approval;
 - d) Details of revenue projects agreed to date which link to the priorities and actions in the Community Committee Business Plan (Appendix 1);
 - e) Members are also asked to note the current position of the Small Grants Budget

Recommendations

- 2 Members of the Outer South Community Committee are requested to:
- a) note the contents of the report;
 - b) note the position of the Wellbeing, capital and Activities fund elements of the wellbeing budgets as set out at 3.0
 - c) note the revenue projects already agreed as listed in Appendix 1;
 - d) consider the Wellbeing applications set out at 4.0;
 - e) note the Small Grants situation in 5.0.

1. Purpose of this report

1.1 This report seeks to provide Members with:

- a) Details of the Wellbeing Budget position.
- b) An update on both the revenue, capital and activities fund elements of the Wellbeing budget.
- c) Details of revenue funding for consideration and approval.
- d) Details of revenue projects agreed to date which link to the priorities and actions in the Community Committee Business Plan (Appendix 1).
- e) Members are also asked to note the current position of the Small Grants Budget.

2 Background information

2.1 Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.

2.2 Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.

2.3 Members are reminded that due to the timescales required for the scrutiny and processing of documentation prior to submission to the Community Committee that the deadline for receipt of completed application forms is at least five weeks before an Community Committee.

3 Wellbeing Budget Position 2014/15

3.1 The revenue budget approved by Executive Board for 2014/15 is **£164,660.00**. Table 1 shows a carry forward figure of **£76,576.43** which includes any underspend from projects completed in 2013/14. **£17,390.83** represents wellbeing allocated to projects in 2013/14 and not yet completed. The total amount of revenue funding available to the Community Committee for 2014/15 is therefore **£223,845.60**.

3.1.1 **Appendix 1** shows the projects approved or ring-fenced for 2014/15 by the Community Committee. It is possible that some of the projects in Appendix 1 may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in 3.1.3.

3.1.2 The Community Committee is asked to note that **£166,511.41** has been allocated from the 2014/15 Wellbeing Revenue Budget as listed in Appendix 1. **Table 1** shows a remaining balance of **£57,334.19** and available for projects in 2014/15.

TABLE 1: Revenue Wellbeing Budget 2014/5

Table 1 : Revenue Well being Budget	2014/15
INCOME	£164,660.00
Carried forward from 2013/14 (inc underspend from projects approved)	£76,576.43
Less projects carried forward from 2012/13	-£17,390.83
TOTAL AVAILABLE 2014/15	£223,845.60

Area Wide Projects	
Sustainable Economy and Culture	£6,000.00
Small Grants Scheme	£5,000.00
Communications Budget e.g. printing, meetings	£1,000.00

Safer And Stronger Communities	£65,296.41
Support for Community Safety Off Road Bikes	£2,240.00
Victims Support – Victims Fund	£1,000.00
Community Safety NPT schemes	£4,000.00
Priority Neighbourhood Worker	£20,402.40
Site Based Gardeners	£35,654.01
Community Skips	£2,000.00

Health and Well Being	£44,500.00
Garden Maintenance Scheme	£33,000.00
Community Heroes Event	£1,500.00
International Day of Older People	£2,000.00
Winter Warmth Packs	£4,000.00
South Leeds Foodbank	£4,000.00

Children and Families	£20,000.00
Activities for Children and Young People	£20,000.00

Total Area Wide projects	£135,796.41				
Balance split across four wards	£88,049.19	£22,012.30	£22,012.30	£22,012.30	£22,012.30

RING FENCED AMOUNTS		Ward Split				
ADP Theme	Project	2013/14	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Sustainable Economy and Culture						
	Morley Literature Festival 2012	£10,000.00		£5,000.00	£5,000.00	
	Rothwell 600	£8,000.00				£8,000.00
	Christmas trees and decorations	£12,715.00	£3,150.00	£2,157.50	£2,157.50	£5,250.00
	Total Sustainable Economy and Culture	£30,715.00	£3,150.00	£7,157.50	£7,157.50	£13,250.00
	Total spend against projects	£166,511.41	£3,150.00	£7,157.50	£7,157.50	£13,250.00
	Balance Remaining (per ward)	£57,334.19	£18,862.30	£14,854.80	£14,854.80	£8,762.30

3.2 Activities Fund Delegation 2013/14

3.2.1 As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Outer South Community Committee for 2014/15 is **£60,230.00. £7,008.50** was carried forward from 2013/14, giving a total available fund for 2014/15 of **£67,238.50**.

3.2.2 There was a good response to the invitation to apply for funding with applications exceeding the funding available. Applications have been reviewed by the Outer South Children & Young People panels and the Children & Families Sub Group Elected Members. **Appendix 2** provides a detailed summary of the activities that will take place during 2014/15, **Table 2** below provides a summary of the Youth Activities Fund budget by ward.

	Total Allocation	Status	Ward Split			
			8-17 Population (10,080)			
			2666	2464	2355	2595
			Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2014/15	60,230.00		15,929.88	14,722.89	14,071.59	15,505.64
Brought forward from 2013/14	7,008.50		1,113.54	385.02	1,059.36	4,450.58
Total allocation for 2014/15	67,238.50		17,043.42	15,107.91	15,130.95	19,956.22
Projects 2014/15:						
Four Breeze Events	14,250.00	APPROVED	3,500.00	3,500.00	3,500.00	3,750.00
Three 2.5 day Herd Farm Residentials	8,100.00	APPROVED	2,700.00	1,350.00	1,350.00	2,700.00
Families Cooking Together	400.00	APPROVED	133.33	133.34	133.33	
Big Rock	525.00	APPROVED	175.00	175.00	175.00	
Easter Holiday Club Project	960.00	APPROVED			960.00	
InspiRED Project - Film the news	500.00	APPROVED			500.00	
School Holiday Programme (Morley & CATTS)	9,280.00	APPROVED	3,093.34	3,093.33	3,093.33	
March of the Robots	4,000.00	APPROVED	1,000.00	1,000.00	1,000.00	1,000.00
DAZL Community Dance Programme	5,292.00	APPROVED	1,323.00	1,323.00	1,323.00	1,323.00
Lazer Activities	6,270.00	APPROVED	1,567.50	1,567.50	1,567.50	1,567.50
Breeze Team Pitch Up & Play	7,591.20	APPROVED	1,897.80	1,897.80	1,897.80	1,897.80
The Works Skate Park	1,190.00	APPROVED				1,190.00
Total spend	58,358.20		15,389.97	14,039.97	15,499.96	13,428.30
Remaining Balance per ward	8,880.30		1,653.45	1,067.94	-369.01	6,527.92

3.2 Capital

3.2.3 Of the £683,008 capital funding allocated to the Community Committee for 2004/12 a total of £677,043.43 has been committed to date leaving a balance of **£5,964.57**. Members are asked to note the capital allocation broken down by ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to date	£170,013.20	£166,612.11	£169,666.20	£170,751.93
New Balance	£738.80	£4,139.90	£1,085.80	£0.07

3.2.4 Members are asked to note that as the capital expenditure report (Appendix 2 in previous reports) has not changed of late, it will not be included as part of this report going forward. Copies of the document are available on request.

4 Well Being Projects for Approval

4.1 **Project Title:** Outer South International Day of Older People
Name of Group or Organisation: Rothwell & District Live at Home Scheme
Total Project Cost: £1,000
Amount proposed from Wellbeing Budget 2014/15: £1,000
Wards covered: Rothwell and Robin Hood

In March 2014 Area Committee ring-fenced £2,000 to deliver events to coincide with the International Day of Older People which takes place annually on or around 1st October. This proposal covers the event in Rothwell to be delivered by Rothwell & District Live at Home Scheme.

Rothwell & District Live at Home Scheme propose to deliver a Pamper Day on Wednesday 1st October at Blackburn Hall in Rothwell. The Pamper Day would engage with the more socially isolated older people living in the area and enable them to find out what activities and groups are available that could have a positive impact on their health and wellbeing. The grant would allow qualified tutors to deliver taster sessions of regular classes such as gentle exercise and Music for the Memory.

Overcoming sensory deprivation by something as simple and unobtrusive as a hand massage can improve an individual's feelings of inclusion in society, giving them a sense of connectedness with others and so improve their physical and mental health. Statutory organisations including Leeds Let's Get Active, Leeds Community Healthcare Trust, Alzheimer's Society etc will also be invited to take stalls promoting healthy eating, free blood pressure checks and the importance of exercise.

Community Committee/Area Business Plan Key Themes and Action Plan Priorities:
This proposal supports the Community Committee priority: "Health and Wellbeing":

4.2 **Project Title:** Outer South Christmas Trees & Lights 2014/15

Name of Group or Organisation: Leeds City Council

Total Project Cost:

Amount proposed from Wellbeing Budget 2014/15:

Wards covered: Ardsley & Robin Hood, Morley & Rothwell

In March 2013 Community Committee ring fenced wellbeing funds to support the Christmas trees & lights scheme for 2014/15. The following sets out the proposed scheme for 2014/15 per ward

Ardsley & Robin Hood

Thorpe Village 20ft Tree and lights	£1,080.00
Lofthouse 15ft tree and lights	£620.00
East Ardsley Westerton Road 20ft tree, lights and fence	£1,180.00
Lights in natural tree at Copley Lane	£270.00
Total	£3,150.00

Morley North & Morley South

Lights in Natural Trees in the Park and Scarth Gardens	£1,620.00
6 x sets of Led white twinkle tree lights. 1 set per tree at £270 per tree	
Queens Street	£3,510.00
18 x angel wings type motifs with white led twinkle lights @ £195 per motif	
Morley Bottoms	£1,365.00
7 x motifs @ £195 each	
Queens Way	£780.00
3 x cross street spans at £260 per span	
Town Hall	260.00
1x sign installed	
25 ft cut tree with lights adjacent to Town Hall	
25ft cut tree with lights adjacent to Town Hall	£1,280.00
Attendance two Leeds Lights team members to	£200.00
Total	£9,015.00
Morley Town Hall & MTCMB Contribution	-£4,700.00
Total (£2,157.50 per ward (Morley North/Morley South))	£4,315.00

Rothwell

Commercial St.

1 x sign in small garden at the top of Commercial Street	£320.00
Hire of 12 motifs at £195.00	£2,340.00
Royds Court 15' cut tree with lights	£620.00
Rothwell One Stop Centre 20' cut tree with lights	£1,080.00
Carlton Green 15' cut tree with lights	£620.00
Woodlesford Green lights in a natural tree	£270.00
Total costs for Rothwell	£5,250.00

Community Committee/Area Business Plan Key Themes and Action Plan Priorities: This proposal supports the Community Committee priority: Health and Wellbeing 'we want to improve health and Well-being'.

- 4.3 **Project Title:** Wood Lane Playground
Name of Group or Organisation: LCC Parks & Countryside
Total Project Cost: £19,000
Amount proposed from Wellbeing Budget 2014/15: £8,400
Wards covered: Rothwell

The project seeks to implement improvements at Wood Lane recreation ground in Rothwell which local residents have been campaigning for, for some time.

The recreation ground is very well used, but the play equipment has been removed, resulting in there being little to no facilities for young people or children to enjoy.

The project aims to:

- provide enhanced play opportunities with as wide a play experience for children of all age ranges and abilities
- Relocate the seats for carers and users of the park
- Provide equipment and opportunities for imaginative play

The selected equipment will include but not be limited to flat swings, junior roundabout, Cradle swings, multi play unit or similar with slide, litter bin.

The project will deliver improved access to play equipment to a park that is centrally located and so frequented by a large number of people at all times of the day and into the early evening.

With the increase in family homes in and around Rothwell and in particular close to Wood Lane the recreation ground is set to see an increase in users, therefore the provision of new and more equipment will ensure that everyone enjoys their visit.

Community Committee/Area Business Plan Key Themes and Action Plan Priorities: This proposal supports the Community Committee priorities: "Sport and Culture: we want more people to become involved in sport and culture including activities and facilities to help this."

- 4.4 **Project Title:** Outer South Winter Warmth Scheme
Name of Group or Organisation: South East Area Support Team
Total Project Cost: £8,000
Amount proposed from Wellbeing Budget 2014/15: £4,000
Wards covered: Ardsley, Robin Hood, Morley, Rothwell

The proposal is to run a Winter Warmth scheme across the Outer South Area, providing essential items assisting older and vulnerable residents to stay warm in their homes over winter. The packs will also focus on engaging isolated older people in the work of local Neighbourhood Networks through promoting their activities. The packs will aim to increase awareness of citywide support services such as Care and Repair and Green Doctor and to provide advice and information on staying warm and healthy this winter. The project is being developed in consultation with Public Health in order to avoid any duplication in schemes and maximise the benefit to residents.

The scheme aims to build on last years' project through widening the range of delivery partners to ensure the scheme reaches the most vulnerable residents, in particular targeting elderly and vulnerable residents living in privately rented accommodation and private homes. A range of partners have been consulted with and have committed to being delivery partners in the scheme. Delivery partners currently include: Integrated Neighbourhood Teams (social care and district nursing), Green Doctor (Groundwork), Care & Repair Leeds, Morley Elderly Action and Rothwell Live at Home Scheme. AST is also in discussion with Age UK and the Home Basket scheme run by Public Health, furnishing those leaving hospital with a food basket (the idea being residents in eligible postcodes would also receive a winter warmth pack). The scheme will be further developed over the summer aiming for packages to be delivered to delivery partners in October allowing a number of months to distribute the packs.

The Outer South Community Committee's profile is also raised through the distribution of these packages as they are acknowledged in the literature with each pack.

The project is subject to match funding with Housing Leeds Area Panel.

Community Committee/Area Business Plan Key Themes and Action Plan Priorities: This proposal supports the Community Committee priority: Health and Wellbeing 'we want to improve health and Well-being'.

5.0 Small Grants Update

5.1 The following table outlines the Outer South small grants position:

Project Name	Amount Approved
Churwell Lions Under 14 trip	£500.00
Armchair Exercise for the elderly	£500.00
Oulton & Woodlesford Defibrillators	£500.00

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Community Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Wellbeing budget is secured at Community Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Wellbeing budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessment is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Wellbeing City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Wellbeing Budget for capital and revenue will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Community Committee in relation to the delegated functions from Executive Board are eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

7.1 The report provides up to date information on the Community Committee's Wellbeing Budget.

8.0 Recommendations

8.1 Members of the Outer South Community Committee are requested to:

- a) note the contents of the report;
- b) note the position of the Wellbeing, capital and Activities fund elements of the wellbeing budgets as set out at 3.0
- c) note the revenue projects already agreed as listed in Appendix 1;
- d) consider the Wellbeing applications set out at 4.0;
- e) note the Small Grants situation in 5.0.

9.0 Background Documents¹

9.1 There are no background documents associated with this paper.

Report Author: Aretha Hanson

Telephone: 07891 272326

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Budget	New Allocation 2014/15	£164,660.00
	Roll forward	£76,576.43
	Less 2012/13 projects	-£17,390.83
	TOTAL	£223,845.60

Project	Delivery Organisation	2013/2014 Revenue Costs					Outcomes
		Approved	Actual	Committed	Earmarked	Balance to be carried forward 2013/14	
Skips Budget To provide skips for community use.	South East Area Support	£ 2,000.00	£ 332.00	£ 880.00	£ -	£ 788.00	Community groups undertake clean-ups. Improved streetscene in local neighbourhoods. Increased community pride.
Small Grants Fund a fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Support	£ 5,000.00	£ 500.00	£ -	£ 1,594.50	£ 2,905.50	Voluntary and community groups supported through grant aid. Increased range of community activity. Increased community participation. Increased community pride. Delivery of Area Delivery Plan priorities.
Communications budget to enable effective communication and consultation on Area Committee issues.	South East Area Support	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00	5 newsletters, Questionnaires, Promotional material. Increased awareness of the Outer South Area Committee. Improved consultation that can inform local projects and plans. Public participation in projects / plans.
Activities for Children and Young People	Children and Young Peoples Working Group	£ 20,000.00	£ -	£ -	£ -	£ 20,000.00	Summer activities for young people across the Outer South area. More young people involved in activities over the school holidays. Reduction in complaints of anti social behaviour in the area over the holidays.
Neighbourhood Improvement Officer	South East Area Support	£ 20,402.40	£ 1,637.37	£ 1,637.37	£ -	£ 17,127.66	One worker to help progress NIP projects. Increased social capital through capacity building of small groups and the voluntary sector
Site Based Gardeners	Parks and Countryside	£ 35,654.01	£ -	£ -	£ 35,654.01	£ -	3 full time Gardeners for 1/2 year. Crime reduction. Reducing fear of crime. Increasing voluntary and community engagement. Cleaner safer public green spaces.

Morley Literature Festival 2013	South East Area Support	£ 10,000.00	£ -	£ -	£ -	£ 10,000.00	A five day festival with a full programme. Increased community spirit, education and activities for families. Encourage partnership work between the public and private sectors. Engender a stronger community link with the town centre
Rothwell 600 Celebrations	Rothwell 600 Committee	£ 8,000.00	£ -	£ -	£ 4,398.00	£ 3,602.00	Several events and activities ran by local community groups. Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.
Garden Maintenance Scheme Morley Elderly Action	Morley Elderly Action	£ 33,000.00	£ -	£ -	£ -	£ 33,000.00	Deliver a gardening service to the elderly in the Outer South area. Environmental improvements. People being helped to maintain their homes. Community Safety benefits
Off Road bikes	South East Area Support	£ 2,240.00	£ -	£ -	£ -	£ 2,240.00	Reduction in off road bike offences. Reduction in fear of crime amongst South Leeds residents.
Victims Fund	Victims Support	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00	Reduction in the fear of crime and repeat offences through target hardening work.
Christmas Lights 2014/15	Leeds Lights	£ 12,715.00	£ -	£ -	£ -	£ 12,715.00	Develop community pride through festive activities and provide attractive town centres that increases footfall and supports businesses.
Community Heroes Event 2014	South East Area Support Team	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00	Develop and deliver an awards event for community groups across the outer south area
International Day of Older Persons Event	South East Area Support Team	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	Work with partners to develop and deliver an event for older people that coincides with International Day of Older Persons
Community Safety	West Yorkshire Police	£ 4,000.00	£ -	£ -	£ -	£ 4,000.00	Ringfenced to community safety projects that arise throughout the year
Winter Warmth	SE AST	£ 4,000.00	£ -	£ -	£ -	£ 4,000.00	To provide winter warmth packs to the elderly
South Leeds Food Banks		£ 4,000.00	£ -	£ -	£ -	£ 4,000.00	To support the establishment of Foodbank distribution points in each ward.
TOTAL	Projects agreed	£166,511.41	£2,469.37	£2,517.37	£41,646.51	£115,878.16	
	Balance	£57,334.19				£57,334.19	

Outer South Youth Activities Fund Budget		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
New Allocation 2014/15	£60,230.00	£ 15,929.88	£ 14,722.89	£ 14,071.59	£ 15,505.64
Carried forward from 2013/14	£7,008.50	£ 1,113.54	£ 385.02	£ 1,059.36	£ 4,450.58
TOTAL	£67,238.50	£ 17,043.42	£ 15,107.91	£ 15,130.95	£ 19,956.22

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-13-22 (h) Page 19	Easter Holiday Club	£ 960.00	£ -	£ -	£ 960.00	£ -	<p>The holiday Club Project project aims to provide positive and meaningful diversionary activity in the easter holiday and will take place in the first week of the holidays - w/b 7 April 2014.</p> <p>A total of five sessions providing 12.5 hours of activities will be provided for children from school years 3,4,5,6. Easter holidays activity programme held each day during the first week of the Easter holidays. Activities include games, play, craft work, stories, quizzes, snacks – and opportunity to play in the Noah's Ark Soft Play area. The holiday club will be held at Wesley Play House in Nab Lane, Howdenclough.</p>	8-10 yrs = 22 11-12 = 8 Targeted total attendance = 30
OS-14-14 (a)	Film the News	£ 500.00	£ -	£ -	£ 500.00	£ -	<p>Using Flip cams and MacBooks, the participants will learn how to script, perform, film and edit a series of short news stories. At the end of the session there will be a screening for friends and family. The films will also be placed on the InspirEd website and Youtube channel with parents permissions. There will be a minimum of 8 and maximum of 15 young people taking part aged between 8 - 12 yrs, plus any parents that want to join in. Two artists will be with them at all times.</p>	8-10 yrs = 10 11-12 yrs = 5 Targeted total attendance = 15

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-14-14 (b)	Families Cooking Together	£ 400.00	£ 133.34	£ 133.33	£ 133.33	£ -	The session will be based on healthy food making and working together as a family to create wonderful food. The day session has been carefully designed and structured to enable families to learn and develop cooking skills using simple / fresh ingredients on a low cost budget. During the day there will be step by step instructions on how to cook simple gorgeous food. Children will work with their parents or family members, the whole family will be involved in the whole cooking process from reading the recipes to weighing and measuring the ingredients. The Families Cooking Together session will provide children and adults with the opportunity to get cooking as well as to promote healthy eating and raise food awareness whilst building confidence and encouraging independence.	8-10 yrs = 11 11-12 yrs = 7 Targeted total attendance 18
OS-14-14 (d)	Big Rock Academy	£ 525.00	£ 175.00	£ 175.00	£ 175.00	£ -	The Big Rock Academy is a week of music activities including instrument playing, singing, song writing, recording, playing as a band and much more. The idea is that a child can come and take part in a piece of music or create a band and contribute what they like whether it's an instrument or helping to create lyrics or music. Beginners and advanced players are welcome, as we have designed our sessions to cater for both. We teach songs that the children are familiar with and often the children choose the songs to promote decision-making and ownership of the project. Also we create our own original songs. After the songs have been learnt and practiced, we offer a recording session where all the work can be put onto CD and also a performance on the last session where parents can attend. Sessions promote teamwork, increased self-esteem and confidence building, practical music skills, creativity plus much more. The Project will run over 3 days during the Easter Break. We are targeting 25 children aged between 8-10 years olds to take part over the 3 days.	8-10 yrs = 25 Targeted total attendance = 25

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-14-14 (e)	Pitch up and Play	£ 7,591.20	£ 1,897.80	£ 1,897.80	£ 1,897.80	£ 1,897.80	<p>The activity will be very simple by design it will include the use of the BAM (Breeze Arts Music) vans and staff. The van will be full of sports equipment and will pitch up at identified green areas in the locality and deploy the equipment encouraging young people to join in. The sessions will begin in May and run through to the school holidays in July 12 sessions in total. Sessions will have 2 staff and a driver for the BAM van these will run from 6.30pm - 9pm. The van will have a Play Station 3 on the back for those that want to just hang out. The staff will supervise the van and one will set up an active game we will have a wide range of equipment on the vehicle that includes Rounders, Tag Rugby, Frisbee, Football, Volleyball as well as a fun activity bag. Working with the area staff we will identify one location in each of the 4 wards in the Outer South to compliment the offer for young people in areas where there is no delivery by the youth service and other providers. Sessions will be planned on a Monday through to Thursday we are unable to staff the programme on a Friday due to staff been deployed on the Friday Night Project. Due to there been 2 Bank holiday Mondays in the time table the Monday sessions will be extended to make the sessions up to 12</p>	<p>8-10 yrs = 25 11-12 yrs = 45 13-15 yrs = 40 16-17 yrs = 10 12 sessions to be ran targeted total attendance = 120</p>

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-14-14 (f)	Morley/CATSS School Holidays	£ 9,280.00	£ 3,093.33	£ 3,093.34	£ 3,093.33	£ -	The Morley North & South / CATTS Cluster partnership will facilitate a programme of enrichment activities for young people aged 11+ which are beneficial to the personal development of young people. All activities organised by the Cluster partnership will be linked to the Children & Young People's plan priorities, these will be linked to Leeds being a Child Friendly City and ensure Children and Young people are safe from harm, do well in learning and have the skills for life, choose healthy lifestyles, have fun growing up and are active citizens with a voice and influence. There will be a total of 8 weeks activities and will be delivered four weeks in summer 2014, one week October 2014, one week in February 2015, and two weeks Easter break 2015. a programme of full and half days activities to be ran during these times. During the eight weeks the programme would offer a variety of interesting and exciting opportunities that young people have requested. Example activities include: Doncaster Dome, Bowling & Quasar, Lazer Centre, Flamingo Lane, Canoeing, Inflatables, Horse Riding, Hige Rope Sessions, Paintballing, Go carting, Adventure Days, Swimming, Blackpool Pleasure Beach, Ice Skating.	11-17 yrs 200 young people
OS-14-14 (g)	Herd Farm : Residential	£ 8,100.00	£ 2,700.00	£ 1,350.00	£ 1,350.00	£ 2,700.00	Children and Families Sub Group to commission Herd Farm Residential Activity Centre, set in idyllic Yorkshire countryside. Three 2.5 day residential to include accommodation, all food and 3 activities. Activities could be selected and include: Archery, Assault Course, BMX Bikes, Bush Craft, Low Repes, Moon Walk. These residentials dates to be conformed and delivered with support from Youth Service.	30 young people per residential = 90

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-14-14 (h)	Mini Breezes	£ 14,250.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,750.00	To provide the communities of Ardsley & Robin Hood, Morley North, Morley South and Rothwell with mini breeze events which will serve as a focal point to bring agencies from across the area to promote their services and provision to the community, families, children and young people and parents. The Mini Breeze events brings activities for all ages and has sports arts and crafts and inflatables which engage a large and varied audience for the afternoon. Working with partners to host consultation exercises which gathers information on what young people want to see improved or delivered in their community, this provides an excellent base for future work and funding applications.	8-10 yrs = 150, 11-12 yrs = 100, 13-15 yrs = 50, 16-17 yrs = 15 one event in summer 2014 targeted total attendance = 225
OS-14-14 (i)	Lazer Centre	£ 6,270.00	£ 1,567.50	£ 1,567.50	£ 1,567.50	£ 1,567.50	The Lazer Centre would like to offer 30 x 2 hour activity experiences to young people in the Outer South Area. The activities are planned to be ran throughout the year at times and dates that work best for young people and give them a choice as to which activities they most want to do. The activities are all priced the same at £159, for up-to 8 young people, include 2 staff and run for two hours. The choices will be climbing, crate stack, leap of faith, archery, go-karts, MBX-ing.	8-17 yrs = 8 30x 2 hour activitiy experiences targeted total attendance = 240

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-14-14 (j)	DAZL	£ 5,292.00	£ 1,323.00	£ 1,323.00	£ 1,323.00	£ 1,323.00	<p>To offer a yearlong 36 week regular dance programme that includes holiday activity in Summer, October & February Half Terms offering dance/ arts activities in total we will deliver 288 hour of actual teaching time which does not include extras like events. All is designed to be inclusive, fun, build confidence, self-esteem as well as offering a healthy, arts based activity currently we engage around 100 young people each week from these area through our community provision which doesn't include the young people in the local primary schools.</p> <p>We will offer the young people of Morley, Rothwell, East Ardsley, Tingley from age 8 -17yrs dance/Arts provision but limit the age range. I.e. - no 7yr olds in the same class as 13yr olds as they have very different needs for these type of activity. We will split the activity 7-11yrs, 12 -14yrs, 15yrs+ we are flexible with this strategy as we would always have an assistant present and would not want to turn children/ young people away – for age reasons etc. All work will be showcases at points across the years through our community shows/ exhibitions. The young people will also have opportunities to perform in local galas/ events in their areas and across the city as we feel it's important to provide these opportunities and experiences and of other organisations/ communities.</p>	<p>8-10 yrs = 35 11-12 yrs = 40 13-15 yrs = 25 16-17 yrs = 5 36 regular sessions to be ran targeted total attendance = 105</p>

Project	Organisation	2013/2014 Revenue Costs					Activity Description	Outputs
		Approved	Ardsley and Robin Hood	Morley North	Morley South	Rothwell		
OS-14-14 (k)	March of the Robots	£ 4,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	to deliver 9 workshops, or "Mission Labs", at venues within Outer South Leeds communities, aimed at 8 - 17 year olds. They will explore the theme of robots through creative activities including; designing a robot comic strip, stop frame animation and digital making - introducing coding, electronics and physical computing using kit such as Arduino, Raspberry Pi and Bare Conductive paint, and linking with popular gaming formats such Minecraft in creative ways. The workshops will provide participants with new skills and understanding of digital media, electronics and computing and create new enthusiasm or nurture latent interest in technology. We hope that the workshops will act as a first taste of the wider project, as we will signpost the participants to further opportunities through the wider project, such as other Mission Labs, more intensive Robocamps, and a STEAM (Science, technology, engineering, arts and maths) team initiative run by Leeds University. Children and young people will be involved in the evaluation of the project by completing fun, interactive evaluation activities at the end of each Mission Lab and sharing their ideas for new robot making activities. The Mission Labs will take place mostly as after school activities but some will take place in the school summer holidays. We aim to involve and benefit around 255 young people in Outer South Leeds wards.	8-10 yrs = 105 11-12 yrs = 100 13-15 yrs = 40 16-17 yrs = 10 9 workshops to be delivered targeted total attendance = 255 MN=2 sessions MS=3 sessions A&R = 2 sessions R= 2 sessions
OS-14-14 (l)	The Works Skate Park	£ 1,190.00	£ -	£ -	£ -	£ 1,190.00	The project is based around non traditional sports, offering activities that develop self confidence, self motivation, self esteem and strengthens the core muscle group. One night a week young people will be collected and become involved in a variety of activities at The Works Skatepark, Hunslet. Activities to include skateboarding, BMX, Scootering, Climbing, Gym, Dance and Boxing. Evening meals and drinks are to be provided.	3hrs for up to 15 children each week over 8 weeks Targated Total Attendance : 120
		£ 58,358.20	£ 15,389.97	£ 14,039.97	£ 15,499.96	£ 13,428.30		
	Remaining Balance	£8,880.30	£1,653.45	£1,067.94	-£369.01	£6,527.92		

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Report of the Assistant Chief Executive (Citizens & Communities)

Report to Outer South Community Committee

Date: Wednesday 9th July 2014

Subject: Summary of Key Work Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report presents an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda.

Recommendations

The Community Committee is asked to note the contents of the report and make comment as appropriate.

1.0 Purpose of this report

- 1.1 To bring to Members' attention, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background information

- 2.1 Members will recall at the July 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The Area Chairs Forum took place on 2nd May 2014 and the minutes of the meeting held on 28th February 2014 were approved and were presented to Community Committee at their meeting on 4th June 2014. The dates for future Area Chairs Forum meetings are still to be confirmed.

4.0 Updates by theme: Children's Services Lead Member: Cllr Robert Gettings

4.1 Children & Families Sub Group

- 4.1.1 The Children and Families Sub Group met on 25th June 2014 and minutes will be presented to a future Community Committee. Highlights from the meeting include:
- Review of the activities funded through Youth Activities Fund
 - Agreed timetable for the 2015/16 Youth Activities Fund
 - Consideration of the Children & Families Action Plan
- 4.1.2 The next meeting is scheduled for 10.00 am on Wednesday 17th September at Dewsbury Road One Stop Centre. A member of the Fostering & Adoption team will be invited with the aim of developing two awareness events in Outer South that will promote Leeds City Council's campaign to recruit foster parents and adoptions.

5.0 Updates by Theme: Employment, Skills & Welfare Lead Member: Cllr Neil Dawson

5.1 South Leeds Debt Forum

- 5.1.1 On Friday 13th June over 90 delegates came together from across Leeds for the annual joint Leeds Debt Forum Conference. This year was the first time South Leeds Debt Forum was represented. The event focussed on the positive steps

being undertaken by Leeds City Council and local neighbourhood based organisations to combat debt and financial hardship.

- 5.1.2 Presentations were received from Leeds CAB, Leeds City Credit Union, Money Buddies, Leeds City Council Financial Inclusion Team and The Centre for Decision Making Research at Leeds University Business School. A full report from the conference is currently being pulled together and can be circulated on request.

6.0 Updates by theme: Environment & Community Safety **Lead Member: Cllr Karen Bruce**

Outer South Environmental Sub Group

- 6.1 The Outer South Environmental Sub Group took place on 25th June 2014 and draft minutes will be presented to a future Community Committee. The next meeting is scheduled for 4.00 pm on Wednesday 24th September 2014.

6.2 Community Safety

- 6.2.1 The South Leeds Community Safety and Environmental Partnership met on 29th April 2014. The Partnership reviewed the action plan and received an update on progress made in integrating services. Further to the workshop held on 2nd April, a set of Design Principles were approved to guide the development of Neighbourhood Teams across Outer South. A Design Team will ensure that co-location at key sites is developed in all areas of the wedge. A Tasking structure is under discussion and will be implemented in due course to allow for regular meetings of front line workers to address priority issues at a ward level.
- 6.2.3 **Child Sexual Exploitation:** A Level one awareness briefing session was held on 24th March. Colleagues from services working with young people, families and communities attended. Specialist services gave presentations on their roles and showed DVDs that highlight the issues. A follow up evaluation is planned and further sessions will be arranged later in the year.

7.0 Updates by theme: Health and Wellbeing – awaiting update **Area Lead: Cllr Shirley Varley**

- 7.1 The following work provides an update of the Health & Wellbeing activities taking place:
- **CATSS multi agency health and wellbeing group** continuing activity to address obesity issues through enhanced physical activity and nutrition programmes
 - **Dementia friendly communities' session** planned for August/September.
 - WNW CCG has **put out to tender for delivery of Patient Empowerment programme**. The programme is to focus on areas of higher health need with the aim of addressing health improvement activity through volunteers.
 - **SE Area Health and Wellbeing Members to meet with SE CCG member practices** on 16th July 2014, with the aim of improving joint working
 - **SE Health and Wellbeing Core Group** – agendas items for the forthcoming meetings include: health and commissioning of the third sector; engaging in

mental health IAPT provision review; review and support wider determinants of health and health improvement activity across the locality.

7.2 Updates will be provided to future Community Committees.

8.0 Updates by theme: Adult Social Care Area Lead: Cllr Karen Renshaw

8.1 Older Persons Working Group

8.1.1 Following the expression of interest by the Chair of the Outer South Area Committee to establish an Older People's Working Group to focus on co-ordinating support to older residents within the areas of the Outer. It is envisaged that this group would be instrumental in delivering Community Committee funded projects such as the Day of Older People celebration event and in helping to co-ordinate the Winter Warmth Scheme (helping elderly and vulnerable residents to stay warm over winter by providing practical items and advice).

8.1.2 The group would also provide a multi-agency forum to find solutions to problems affecting older people such as fuel and food poverty and social isolation. It would also help to focus action around addressing poverty and isolation in private homes and tenancies.

8.1.3 Whilst this work is still in development, Community Committee is asked to agree in principle to establish a working group, which would work closely with the Adult Social Care and Health & Wellbeing Area Lead Members.

9.0 Integrated Locality working

9.1 Community Centres Sub Committee

9.1.1 The Community Centres Sub Committee last met on 7th May 2014 and minutes were presented to the 4th June meeting. The next meeting is scheduled for 5th November 2014 and minutes will be presented to a future Community Committee.

9.2 Conservation Audits

9.2.1 Following a further round of public consultation that ran from January to March 2012, all consultation responses are being reviewed and considered and amendments made to the appraisal and proposed boundary as appropriate. The project was discussed at Planning Board on 29 November 2012. The appraisal and boundary review may also be considered by Executive Board. If approved, the revised boundary will be designated and the appraisal will be adopted as a material consideration in the planning process.

9.3 Morley Empty Shops Fund

9.3.1 Funding of £2,600 has recently been approved to contribute to the costs of replacing a shop front at 2B Queen Street. There is funding available to complete one further shop front project.

9.4 Outer South Celebration Event

Community Heroes Event

9.4.1 The Outer South Community Heroes Event took place at Morley Town Hall on Wednesday 18th July. The event celebrated the contribution that volunteers make to their local communities and was attended by over 100 people.

9.4.2 Initial feedback is good with attendees commenting that they appreciated being recognised for the work that they do. An evaluation is taking place and feedback will be shared with Members at a future date.

10 Localism

10.1 Community First Grants

10.1.1 Information on Community First Grants is included at **Appendix 1**.

11.0 Corporate Considerations

11.1 Consultation and Engagement

11.1.1 Projects are developed to address priorities in the Community Committee Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Wellbeing budget is received at the Community Committee.

11.2 Equality and Diversity / Cohesion and Integration

11.2.1 Community groups submitting a project proposal requesting funding from the Wellbeing budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Wellbeing City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Community Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

12.0 Conclusions

12.1 The report provides up to date information on key areas of work for the Community Committee.

13.0 Recommendations

13.1 The Community Committee is asked to note the contents of the report and make comment as appropriate

Background documents¹

There are no background documents associated with this paper.

Report author: Aretha Hanson

Tel: 07891 272326

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Outer South Community First Grants

Ardasley & Robin Hood Community First Panel

From an allocation of £50865 the following grant requests have been submitted by the panel.

Funded Group	Recommended Amount	Disposition	Final actual spend	Financial Year
Girlguiding Lofthouse	1,250.00	Approved	0.00	2013/14
East Ardsley In Bloom	712.20	Approved	0.00	2013/14
Hilltop Good Companions	1,500.00	Approved	1,500.00	2013/14
Lowry Road In Bloom	1,300.00	Approved	0.00	2013/14
Lofthouse Millennium Green	1,000.00	Approved	0.00	2013/14
Robin Hood Residents Association	1,000.00	Approved	0.00	2013/14
Thorpe In Bloom	2,000.00	Pending	0.00	2013/14
East Ardsley Luncheon Club	420.00	Approved	0.00	2013/14
Tingley Tenants & Residents Association	500.00	Approved	0.00	2013/14
Friends of Lofthouse Children's Centre	1,500.00	Approved	0.00	2013/14
East Leigh Senior Citizens Group	578.90	Approved	0.00	2013/14
Northfields Gardening Club	578.90	Approved	0.00	2013/14
St Gabriels Community Centre	392.00	Approved	0.00	2013/14
Carlton Scout Group - 8th South Leeds	1,000.00	Pending	0.00	2014/15
East Ardsley Luncheon Club	700.00	Pending	0.00	2014/15
East Leigh Senior Citizens Group	500.00	Pending	0.00	2014/15
Hilltop Good Companions	700.00	Pending	0.00	2014/15
Northfields Gardening Club	500.00	Pending	0.00	2014/15
Robin Hood Residents Association	2,068.00	Pending	0.00	2014/15
St Gabriel's Youth & Community Group	1,000.00	Pending	0.00	2014/15
Tingley TARA Tenants and residents Association	2,350.00	Approved	0.00	

Funded Group	Recommended Amount	Disposition	Final actual spend	Financial Year
East Ardsley United Cricket Club	1,600.00	Approved	1,600.00	
Lowry Road in Bloom	1,000.00	Approved	1,500.00	
Meadows in Bloom	1,000.00	Approved	0.00	
Winthorpe Residents Association	1,058.00	Approved	1,058.00	
St gabriel's Youth and Community Group	1,500.00	Approved	0.00	
Robin Hood Residents Association	1,500.00	Approved	1.50	
Lowry Road In Bloom	1,500.00	Approved	1,500.00	
Christ Church Lofthouse PCC Graveyard Group	1,485.59	Approved	878.95	
Silhouettes Majorette Dance Troupe	1,000.00	Approved	0.00	
East Ardsley United Cricket Club	1,100.00	Approved	1,100.00	
East Ardsley In Bloom	1,218.00	Approved	0.00	
East Ardsley Community Centre Association	1,050.00	Approved	0.00	
Girlguiding Lofthouse	1,250.00	Approved	0.00	
2nd Morley East Ardsley Scout Group	1,260.00	Approved	0.00	
Grand Total	39,071.59		9,138.45	

Morley South Community First Panel

From an allocation of £33910 the following grant requests have been submitted by the panel.

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend	Financial Year
Morley Cricket & Sports Club	630.00	630.00	Approved	0.00	2013/14
Tingley Methodist Church	1,400.00	1,400.00	Approved	2,000.00	2013/14
Morley Camping Venture	1,000.00	1,000.00	Approved	1,000.00	2013/14
Morley Literature Festival	1,200.00	1,200.00	Approved	1,200.00	2013/14
Tingley Crescent Residents Association	1,260.00	1,260.00	Approved	0.00	2013/14
Kids for Kids Dance Troupe	700.00	700.00	Approved	0.00	2013/14
Leeds Grand Theatre	800.00	800.00	Approved	0.00	2013
Woodkirk Valley Football Club	1,000.00	1,000.00	Approved	0.00	2013/14
Morley Community Archives Group	498.00	498.00	Approved	0.00	2013/14
Morley Town AFC	596.00	0.00	Pending	0.00	2014/15
Newlands, Denshaws & Rydals Tenants & Residents Association	1,450.00	0.00	Pending	0.00	2014/15
Morley Diamond Jubilee Committee	1,600.00	0.00	Pending	0.00	2014/15
Glen Juniors Football Club (Under 15's - season 2014/2015 - blue)	1,000.00	0.00	Pending	0.00	2014/15
St Mary's Church Woodkirk	2,500.00	0.00	Pending	0.00	2014/15
Morley Rugby Football Club	1,010.00	1,010.00	Approved	1,010.00	
Morley Amateur Operatic Society	1,992.00	1,992.00	Approved	0.00	
St peters Church Hall users Group	2,500.00	2,500.00	Approved	2,500.00	
12th Morley Scout Group	800.00	800.00	Approved	800.00	

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend	Financial Year
Morley Camping Venture	500.00	500.00	Approved	500.00	
Newlands methodist Church	400.00	400.00	Approved	0.00	
Siegen Close Residents association	420.00	420.00	Approved	420.00	
St Andrews Community Hall Steering Group	2,300.00	2,300.00	Approved	2,300.00	
St marys United Reformed Church	1,000.00	1,000.00	Approved	0.00	
Morley Town AFC	500.00	500.00	Approved	500.00	
Morley Bluebell Majorettes	1,290.00	1,290.00	Approved	1,290.00	
Morley Murals	500.00	500.00	Approved	0.00	
Kidz n co	301.00	301.00	Approved	2,132.00	
Finance and Property Group	600.00	600.00	Approved	2,000.00	
Grand Total	29,747.00	22,601.00		17,652.00	

Status Explained

Pending or Approved.

'Pending' means the project has only recently been submitted to CDF and needs to be processed, or that the group have not yet returned their grant acceptance form to CDF.

'Approved' means that the group have returned their grant acceptance, so if it is 'Approved' but without a payment it either means that it is scheduled for payment shortly, or that there is a query relating to the payment details.

'Final actual spend' means the total amount of grant spent by the funded group as reported to CDF at the end of the project.

Any projects displaying '2013/14' in the 'Financial year' column indicate recommendations made this financial year. A blank entry refers to earlier financial years.



Report of the City Solicitor

Report to Outer South Community Committee

Date: Wednesday 9th July 2014

Subject: Community Committee Appointments

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Ardsley Robin Hood Morley Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

- 1 This report invites the Committee to make appointments to the following as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Carers' Group;
 - Community Committee Area Lead Members, as listed at Section 3; and
 - Those Children's Services Cluster Partnerships, also listed within Section 3.

Recommendations

- 2 The Community Committee is asked to confirm appointments to the following:
 - a) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;

- b) Committee Members to the Area Lead Member roles listed in section 3; Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee as listed in section 3;
- c) One representative to the Corporate Carers' Group.

1 Purpose of this report

- 1.1 This report outlines the Community Committee's role regarding appointments to: Outside Bodies; Area Lead Members; Children's Services Cluster Partnerships and the Corporate Carers' Group. In addition, the report invites the Committee to determine the appointments to these groups and organisations.

2 Background information

2.1 Outside Bodies

- 2.1.1 In July 2004 Member Management Committee met to consider the allocation of appointments to each Area Committee. Attached at Appendix 1 are those organisations that Member Management Committee has determined should be made by this Community Committee.

2.2 Area Lead Members

- 2.2.1 In May 2013, Executive Board recommended that Area Committees appoint Area Lead Members, in accordance with the defined roles as subsequently presented to the Annual Council Meeting as part of the Council's Executive Arrangements.

2.3 Children's Services Cluster Partnerships

- 2.3.1 In June 2013, Member Management Committee resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be delegated to Area Committees for determination.

2.4 Corporate Carers' Group

- 2.4.1 In recent years Area Committees have been seen as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Carers' Group. Further information regarding the Group can be found at section 3 of the report.

3 Main issues

3.1 Outside Bodies

- 3.1.1 The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules are available to Members upon request.

- 3.1.2 The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Community Committee. Such appointments will then be offered on this basis.
- 3.1.3 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
- 3.1.4 All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.1.5 Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
- 3.1.6 A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles as described above.
- 3.1.7 Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

3.2 Appointments 2014/2015

- 3.2.1 This year there are **seven** appointments to be made in relation to the following organisations:-
- Morley Town Centre Management Board
 - Morley Literature Festival
 - Outer South Local Housing Advisory Panel

3.3 Area Lead Member Roles

- 3.3.1 The Area Lead Member role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy

3.3.2 As set out in the Constitution, the Community Committee is invited to appoint to the following Area Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

3.3.3 In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Carers' Group

3.3.4 Under the Children's Act 1989, all local Councillors are corporate parents (usually referred to in Leeds as corporate carers), this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after). Executive Board has previously agreed a clearer framework for the corporate carer role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Carer' group. This core group includes representation from each of the 10 Community Committees in the city and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children. The group considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children.

3.3.5 Community Committee is asked to appoint one representative to the Corporate Carers' Group for the duration of the 2014/15 municipal year. Given the development of the Area Lead Member for Children's Services, the Committee may deem it appropriate for these roles to be combined.

3.3.6 It should be noted that membership of the Corporate Carers' Group is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Carers' Group.

Children's Services Cluster Partnership Representatives

3.3.7 The Children's Services Cluster Partnerships evolved originally in response to the extended schools initiative, then as extended services partnerships but have evolved to be an integral part of the locality model which sit under the Children's Trust Board. They provide an inclusive partnership offer to our universal services in schools and children's centres. Increasingly, council services are being re-shaped to strengthen and develop relationships through the cluster model. The purpose of cluster partnerships is to:

- Enable local settings and services to work together effectively to improve outcomes for children, young people and their families, focusing on what will make the biggest difference in that area;
- Build capacity to improve preventative / early help services to meet local needs;
- Promote the ambition of a child friendly city across the locality.

3.3.8 In April 2011 the Children's Trust Board agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships which included elected members as standing members of the governance group for each partnership. Elected Members also sit alongside a senior leader (local authority partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

3.3.9 In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Areas Committees. This was with the aim of establishing a clear formal link between Area Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

3.3.10 The Community Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Ardsley and Tingley	3	2 Ardsley & Robin Hood 1 Morley South	K Renshaw J Elliott
Morley	3	2 Morley North	R Finnigan

		1 Morley South	B Gettings N Dawson
Rothwell	3	2 Rothwell 1 Ardsley & Robin Hood	K Bruce S Golton L Mulherin

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions, groups and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Both the Area Lead Member roles and the Corporate Carers' role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links to the relevant Executive Member, Council service staff and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

4.2.2 Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

4.3 Council policies and City Priorities

4.3.1 Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

4.4.1 There are neither resource or value for money implications arising from this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

4.6 Risk Management

4.6.1 In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

5 Conclusions

5.1 The Community Committee is asked to determine the appointments to those designated Outside Bodies detailed within Appendix 1.

5.2 In addition, the report invites the Community Committee to make appointments to Area Lead Member roles, Cluster Partnerships and Corporate Carers Group for the 2014/15 municipal year.

6 Recommendations

6.3 The Community Committee is asked to confirm appointments to the following:

- a) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;
- b) Committee Members to the Area Lead Member roles listed in section 3; Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee as listed in section 3;
- c) One representative to the Corporate Carers' Group.

7 Background documents²

7.1 There are no Background Documents associated with this report.

Report author: Gerard Watson

Tel: 0113 39 52194

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Area Committee Appointments to Outside Bodies (Outer South) - Appendix 1

Appendix 1

Outside Body	Charity / Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Group
Morley Town Centre Management Board	No	2	Jul-14	2	Robert Finnigan	Y	Annual	MBI
			Jul-14		Neil Dawson	Y	Annual	Labour
Morley Literature Festival Committee	No	3	Jul-14	3	Judith Elliott	Y	Annual	MBI
			Jul-14		Robert Finnigan	Y	Annual	MBI
			Jul-14		Shirley Varley	Y	Annual	MBI
Outer South Local Housing Advisory Panel	No	2	Jul-14	2	Karen Renshaw	Y	Annual	Labour
			Jul-14		Jack Dunn	Y	Annual	Labour

7

7

7

Number of places 7
Places held pending review 7
Places currently filled beyond June 10 0
Number of places to fill 7

Number of Members in the Committee Area 12

Percentage of Members on the Committee

Notional Places Allocated

Labour	6	50	3.50
Liberal Democrat	1	8	0.58
Conservative	0	0	0.00
Morley Borough Independent	5	41.67	2.92

Total 12 11

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Report of: the South East Area Leader

Report to: Outer South Community Committee

Date: Wednesday 8th July 2014

Subject: Community Committees – delivering the community committee approach in Outer South and setting minimum conditions for delegated decision-making

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Ardsley and Robin Hood Morley North Morley South Rothwell	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Purpose of report

1. This report sets the scene for your new community committee and asks approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.

Giving voice to the community

2. Our city and its communities are facing massive and increasing social and financial challenges, including health inequalities, an ageing and more diverse population, and poverty and financial exclusion. In a time of dwindling budgets but increasing challenges, the council must work more intelligently and more flexibly than ever before. Learning from our experience of the former Area Committees the new arrangements for community committees and community engagement represent a new step towards a more inclusive, more responsive and smarter approach to

decision-making in local areas. Community committees offer the opportunity to look afresh at our understanding of local needs, aspirations and potential. The challenge and focus for the new community committees will be to genuinely involve the communities they represent in the decisions that affect them.

3. The new community committees will all develop under a common framework of principles that allow enough flexibility to ensure they operate in the best way suited to them and their local communities. Community Committees will:
 - a. have a clear focus on engaging local communities over local topics of interest;
 - b. only take written reports that have a local significance;
 - c. make recommendations to the council's executive board and challenge our partners and others as necessary to secure local improvements;
 - d. consider recruiting non-voting co-optees from the locality to help with the committees' work;
 - e. forge strong links with any local Town and Parish Councils; and
 - f. develop a new approach to localised budget setting over the course of this year.
4. The strengthened focus on engagement encourages elected councillors and officers to think creatively about the best ways to involve local residents and to hear their voices. This represents an opportunity to keep the more formal decision-making to a minimum and devote more time and energy to engagement activities that will be branded as 'Citizens@....'. More engagement activities also present further opportunities to raise awareness of the work of the community committees in local areas. An engagement plan will be developed by each community committee which will enable it to focus on a small number of areas of specific concern to the locality.
5. Improving communications will be important to successfully engage with local residents and will include the development of:
 - a. a new brand for community committees as illustrated by the header to this report, with new agenda front sheets ready for the next meeting;
 - b. new uses of social media including Facebook and Twitter; and
 - c. accessible ways of organising meetings and other engagement activities that promote debate and discussion from all parts of our local communities.
6. To help these developments a marketing and communications officer is being recruited for a 12-month period. Communications plans will be part of all future community engagement plans.
7. This is a major opportunity to promote and support civic engagement and enterprise with a local focus, to create opportunities to hear the voices of local people and to set the improvement agenda for the area.

Priorities for Outer South Community Committee 2014 to 2015

8. At the March 2014 Area Committee, members signed off the completed 2013/14 Area Committee Business Plan Priorities and Actions. This Plan will provide a starting point for the 2014/15 Community Plan which will set out the key priorities for Outer South Community Committee. The Community Plan will outline how Wellbeing funds will be used to improve services to the community, improve local facilities and support community and voluntary groups. It will also detail partnership working, the work of the Area Lead Members and provide a community engagement plan.
9. Further work will be undertaken with the Area Lead Members and Service Leads to develop local priorities. Members of the Community Committee are invited to engage with the Area Lead Member to help inform the plan. It is expected that the Community Committee Plan will be presented to the October Community Committee for consideration and approval.

Delegated decisions

10. Sometimes decisions will need to be made between formal meetings of the community committee and therefore the Area Leaders will have delegated authority from the Assistant Chief Executive (Citizens and Communities). In order to reassure members that all delegated decisions will be taken within an appropriate governance framework it is proposed that they will only be taken after satisfying the following conditions:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Conclusion

11. This is the start of a new commitment to listen to local people, to seek their involvement and engagement with the local civic life of the community. It will provide leadership and promote collaboration to make improvements the community wants. Considerable work has been taking place in each locality to prepare them for the anticipated changes ahead. Much of this is building on the current strengths and recognising the good practice and local structures already in place. The Outer South Community Committee now has the opportunity to shape the way forward for the communities of Ardsley, Robin Hood, Morley and Rothwell.

Recommendations

12. Members are asked to welcome the introduction of Community Committees.
13. Members are asked to approve the minimum conditions set out in paragraph 10 of this report with regard to the need for delegated decisions to be taken between formal community committee meetings.

Background information

- The move to develop community committees followed the Area Review report approved by the council's Executive Board in December 2012 'Review of Area Working Findings and Recommendations'. To view this report [click here](#).
- The Executive Board endorsed the proposed development of community committees at a subsequent meeting in December 2013, 'Citizens@Leeds: Responsive to the Needs of Local Communities'. To view this report [click here](#).
- On 9 June members gave formal approval for community committees at the Council's AGM 'Recommendations of General Purposes Committee' – page 15. To view this [click here](#).



Report of the Assistant Director (Citizens & Communities)

Report to Outer South Community Committee

Date: Wednesday 9th July 2014

Subject: Outer South Community Safety, Environmental Services and Housing Briefing papers

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Ardsley and Robin Hood Morley North Morley South Rothwell	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

In December 2013, Executive Board endorsed the proposed development of a new approach to build on the work of area committees to improve democratic leadership locally and provide a more meaningful way of involving people in decisions that affect their local neighbourhoods.

On 9 June 2014 the Annual Council meeting approved constitutional amendments relating to establishing community committees.

This is the first meeting of the Outer South Community Committee and this report presents the themed briefing papers which set the scene for discussions around services that are linked to the Area Lead Member themes portfolios and that will take place outside the formal Community Committee setting. These discussions will inform the priority setting for the Community Committee which will be captured in the Community Plan. The briefing papers attached at **Appendices 1A, 1B and 1C** introduce the following related areas for discussion: Community Safety, Environmental Services and Housing.

Recommendations

Members are asked to receive the briefing papers attached at **Appendices 1A, 1B and 1C** and agree:

- a) To participate in the briefing/workshop outside of the formal Committee meeting;
- b) that key recommendations from the briefing/workshop are reported back through:
 - i. the appointed Area Lead Member;
 - ii. the appropriate sub committee;
 - iii. Community Committee via the Summary of Key Work report

1 Purpose of this report

- 1.1 The purpose of this report is to set the scene for discussions around services that are linked to the Area Lead Member themes portfolio and that will take place outside the formal Community Committee setting. These discussions will inform the priority setting for the Community Committee which will be captured in the Community Plan. The briefing papers attached at **Appendices 1A, 1B and 1C** introduce the following related areas for discussion: Community Safety, Environmental Services and Housing.

2 Background information

- 2.1 In December 2013, Executive Board endorsed the proposed development of a new approach to build on the work of area committees to improve democratic leadership locally and provide a more meaningful way of involving people in decisions that affect their local neighbourhoods.
- 2.2 On 9 June 2014 the Annual Council meeting approved constitutional amendments relating to community committees.

3 Main issues

- 3.1 This is the first meeting of the Outer South Community Committee and this report presents the themed briefing papers for Community Safety, Environmental Services and Housing which set the scene for discussions which will take place outside of the formal Community Committee meeting.
- 3.2 The ambition is to widen the audience of future Community Committee themed discussions thereby getting a better understanding of community needs and expectations while developing our citizens' understanding of service delivery. Members are asked to acknowledge that over the next municipal year further work will be undertaken to ensure that communities and other key partners are engaged and involved.
- 3.3 Feedback will inform wider discussion at Area Lead Member meetings with lead officers and link to the Community Plan which will set out priorities for Outer South Community Committee for 2014/15.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 As part of the development process of Community Committees, a full consultation took place between February and April 2014, which included all elected members, partners and services.

4.1.2 Equality and Diversity / Cohesion and Integration

4.1.3 The Citizens@Leeds propositions, which include the move to community committees, have undergone an equality screening exercise. This was included in the December 2013 Executive Board papers. No further screening is required at this stage.

4.1.4 Specific equality impact assessments will be undertaken on community engagement plans, activities and decisions as required.

4.2 Council policies and City Priorities

4.2.1 Changes in the nature and focus of community engagement, as enabled by the proposed Constitutional changes, are supportive of the Council's values of working as a team for Leeds, being open, honest and trusted, treating people fairly, spending money wisely and primarily working with communities.

4.2.2 These changes will contribute to Leeds Best City ambitions.

4.3 Key priorities for Outer South Community Committee 2014 to 2015

4.3.1 At the March 2014 Area Committee, members signed off the completed 2013/14 Area Committee Business Plan Priorities and Actions. This Plan will provide a starting point for the 2014/15 Community Plan which will set out the key priorities for Outer South Community Committee. The Community Plan will outline how Wellbeing funds will be used to improve services to the community, improve local facilities and support community and voluntary groups. It will also detail partnership working, the work of the Area Lead Members and provide a community engagement plan.

4.3.2 Further work will be undertaken with the Area Lead Members and Service Leads to develop local priorities. Members of the Community Committee are invited to engage with the Area Lead Member to help inform the plan. It is expected that the Community Committee Plan will be presented to the October Community Committee for consideration and approval.

4.5 Resources and value for money

4.5.1 This report introduces the briefing papers for Community Safety, Environmental Services and Housing and there are no specific budgetary implications arising from the proposals in this report at this time.

4.6 Legal implications, Access to information and call In

4.6.1 There are no legal, access or call-in implications arising from this report at this time.

4.7 Risk Management

4.7.1 There are no risk management issues arising from this report.

5. Conclusions

5.1 This report introduces the briefing papers for Community Safety, Environmental Services and Housing.

6. Recommendations

6.1 Members are asked to receive the briefing papers attached at **Appendices 1A, 1B and 1C** and agree:

- a) To participate in the briefing/workshop outside of the formal Committee meeting;
- b) that key recommendations from the briefing/workshop are reported back through:
 - i. the appointed Area Lead Member;
 - ii. the appropriate sub committee;
 - iii. Community Committee via the Summary of Key Work report.

7. Background documents

7.1 There are no background documents.

Report author: Aretha Hanson

Tel: 07891 272326

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Report of: Director of Environment and Neighbourhoods Directorate

Report to: Outer South Community Committee

Date: Wednesday 9th July 2014

Community Safety

- 1 In March 2014 Members received a comprehensive update in relation to partnership activity to tackle crime and antisocial behaviour in Outer South. This update intends to provide Members with details about the Safer Leeds plan priorities, work undertaken locally to develop tasking arrangements and how members can influence local priorities through the new tasking arrangements.

Safer Leeds Priorities

- 2 Leeds' ambition is to be the best city in the UK with the best Community safety Partnership and services. Our desired outcome is that people in Leeds are safe and feel safe in their homes, streets and the places they go. The Safer Leeds Plan aims to contribute and share outcomes with the Vision for Leeds 2011 – 2030, West Yorkshire Police Crime Plan 2013 – 18 and the Safer Leeds Strategy 2014-15. This work is informed by a joint strategic assessment and approved by the Safer Leeds Executive, which comprises of a number of partners including, Elected Members, West Yorkshire Police, West Yorkshire Fire & Rescue, Probation, Youth Offending Service and various Council Departments, amongst others.
- 3 The Safer Leeds Priorities are:
- Strengthening the partnership approach to support and integrated approach to tackle domestic abuse
 - Continued focus on reducing domestic burglary across Leeds
 - Effectively tackle and reduce antisocial behaviour in our communities
 - Improve our understanding and approach to deal with child sexual exploitation and human trafficking
 - Reduce re-offending across Leeds
 - Deal with increased use of legal high and cannabis in the city

The Safer Leeds Plan on a page is attached and provides more details about these priorities.

New Tasking Arrangements

- 4 Members will be aware of the work undertaken by West Yorkshire Police to align neighbourhood policing teams to Community Committee boundaries and work more closely with partners, through the programme of change work started in June 2013. Through workshop discussions between Safer Leeds, West Yorkshire Police, elected members and other partners, work has commenced to introduce ward based tasking across the city to deliver the aims of working more closely with partners. It is envisaged that ward based tasking will be a core component to local crime and antisocial behaviour problem solving. The tasking meeting will provide an opportunity for local partners to meet regularly to discuss and plan joint visits, action days and other initiatives to reduce crime and antisocial behaviour.
- 5 Tasking meetings will be held every 3 weeks and include a mixture of core members and those members who may dip in and out of meetings. Core members will be Police (Chair), Housing Leeds, Leeds Antisocial Behaviour Team and Environmental Services. Partners who may not attend every meeting include: West Yorkshire Fire Service, Area Support Team, Targeted Service Leads/Officers. During the first meetings a co-chair will also be appointed. Each meeting will receive a 3 weekly tasking report from the Safer Leeds analysts which highlights crime and antisocial behaviour problems relevant to the area being discussed. The report will include crime statistics, details about which crimes are increasing in the area, predictive analysis based on the problems the previous year and any relevant cases for the area. Those attending the meeting can also bring problems and issues forward for discussion. It is important to recognise that initially the meetings will be held every 3 weeks, but partners at the meeting could decide that it would be more productive to meet every 6 weeks.
- 6 Tasking meetings will be held in the following Outer South areas:
 - Ardsley Robin Hood – Rothwell One Stop Centre
 - Rothwell – Rothwell One Stop Centre
 - Morley South – Morley Police Station
 - Morley North – Morley Police Station

Ward Based Briefings and Crime and Anti Social Behaviour

- 7 Members receive regular quarterly ward based briefings on activity undertaken in their wards. The new tasking structure has the potential to sit well alongside ward based briefings. Members are asked to comment on the following proposal.
- 8 It is envisaged that the tasking structure will provide an opportunity for members to feed in crime and antisocial behaviour issues via email or through the ward based briefings. The tasking meeting will report back to the ward based briefings about the crime and antisocial behaviour work being undertaken by the tasking meeting on an ongoing basis. Crime and antisocial behaviour statistics will be presented to Members at the ward based briefings.
- 9 It is hoped that this approach will provide an opportunity for members to receive an ongoing overview of the crime and antisocial behaviour work being done in their ward and the crime statistics will show the impact being achieved. This will aim to be an ongoing evolving process.

Safer Leeds Plan on a Page 2014-2015

This service plan contributes and shares outcomes with the Vision for Leeds 2011-2030; the West Yorkshire Police and Crime Plan 2013-18 and the Safer Leeds Strategy 2014-15. It is informed by a Joint Strategic Assessment undertaken in January 2014 and underpinned by more detailed plans and strategies.

Safer Leeds
tackling drugs and crime
Safer Leeds Plan on a Page 2014-2015

Our Ambition: To be the best city in the UK with the best Community Safety Partnership and services.

Desired Outcome: People in Leeds are safe and feel safe in their homes, streets and places they go.

Mission Statement:

Priorities:

1. Strengthening the partnership approach to support an integrated approach to tackle domestic abuse: (Lead Officer Munaf Patel)

Review the MARAC process to ensure it maximises opportunities to deliver against the Partners new operating models

Review the Domestic Homicide Review process and ensure its structures and processes are fit for purpose for Leeds District

Develop a step change programme which drives the District Domestic Violence Strategy

Develop the work with perpetrators to support them in tackling violent behaviour

Review and implement a re-structure with the Domestic Violence Team

Shared Outcomes

A MARAC process is embedded which provides the greatest amount of appropriate support to victims of domestic violence at all levels and maximises best use of skill set within partner resources

Create a DHR process which achieves relevant status at the outcome of all reviews

Increased reporting and a reduction in repeat domestic violence victims

Reduction in the number of repeat incidents amongst men who have completed a perpetrator programme

2. Continued focus on reducing domestic burglary across Leeds (Lead Officer Phil Wiggins)

Continue to meet targets set to reduce domestic burglary through an intelligence led partnership

Develop the Partnership Analytical Team to enable delivery of a fit for purpose intelligence products to support the new operating model for WYP

Support the delivery of the Leeds Domestic Burglary Delivery Plan

Shared Outcomes

Target for burglary is achieved. Target for 2014/15 is under 3,950 for Leeds District

Intelligence products are delivered which meet the needs of the tasking process for partners at all levels

The products and support are delivered to the LBDP by the Partnership Analytical Team

3. Effectively tackle and reduce anti-social behaviour in our Communities (Lead Officer Harvinder Saimbhi)

Develop the new structures required within LASAT reflecting the needs of the new operating model in Leeds

Incorporate changes required with the Anti -Social Behaviour, Crime and Policing Bill 2014

Deliver a single Noise Nuisance Service for the Leeds District

Develop with partners an integrated role for PCSOs across the District to deliver against environmental issues

Deliver the revised Hate Crime Strategy for Leeds District

Incorporate an enhanced use of volunteers across LASBAT to make best use of this resource

Shared Outcomes

New structure for LASBAT is embedded

Introduction of Community Trigger process

Reduction in amount of Noise Nuisance calls received in Leeds

Reduction in complaints received relating to Noise Nuisance Service delivery

Number of volunteers utilised is increased across LASBAT

4. Improve our understanding and approach to deal with child sexual exploitation and human trafficking (Leads: Munaf Patel and Phil Wiggins)

Develop the intelligence support linked to CSE and ensure it is fit for purpose within safeguarding

Develop the role of support officer for children's care homes across Leeds District

Support the delivery of Cohort 2 of the Families First Programme

Shared Outcomes

Introduction of new role supporting Children's Care Homes across the District

Cohort 2 introduced to NICHE

5. Reduce re-offending across Leeds (Lead Officer Liz Jarmin)

Restructure Leeds watch and ensure it is effective in the new operating model

Develop the CCTV development in the Identified tower blocks in the District

Develop with partners the newly created Partnership Working Areas across the District to support delivery of the NOM

Develop a City Centre Strategy with partners with a focus on begging, policing the night-time economy and taxi licensing

Develop the funding streams available by the PCC supporting restorative justice approach for adult offending across the District

Create and embed a Programme of Change Team within Safer Leeds to deliver key priority projects within the new operating model

Support a joint approach and plan for the District to tackle illegal encampments on primary

land

Shared Outcomes

6. Deal with the increased use of legal highs and cannabis in the city

Implement a structured response to the increasing demands associated with the use of psychoactive substances (Legal Highs)

Shared Outcomes

Retail outlets are managed effectively and demand for legal highs is understood

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Report of: Locality Manager (South and Outer East Leeds)

Report to: Outer South Community Committee

Date: Wednesday 9th July 2014

Environmental Services

1.0 Background

- 1.1 This briefing note outlines some significant locality team achievements over the past 12 months and identifies proposals for consultation with the newly constituted Community Committee.
- 1.2 The Locality Team is now taking a lead role in newly developed tasking arrangements for the Outer South committee area. Locally based tasking meetings will allow for co-ordination of resources and activity at a ward level. Working with Police and other partners they will build on and share good practice to help deliver positive results and improve outcomes for residents within the wards.
- 1.3 All priority areas identified within the 2013 -14 SLA have now been addressed. Action plans are in place and many of the environmental issues have been resolved. Those areas which require longer term interventions remain as priorities.
- 1.4 Officers continue to support communities with regular attendance at residents forums and community meetings across the committee area. The service continues to support both individuals and groups wishing to clean their localities by providing equipment and collecting their bagged waste.
- 1.5 Kris Nenadic has taken responsibility for leading the SSE locality team on top of his role as operations manager for Parks and Countryside. This is a trial arrangement to see what advantages to front line services can be created by the integration of senior manager roles.

2.0 Proposals for consultation

- 2.1 To consider the wishes of the Community Committee and in particular the environmental lead member to determine future reporting to the committee and to the environment sub group.

- 2.2 Zonal working - the opportunity to move towards community based multi skilled staff who will get to know the local priority needs and is able to respond quickly to demand.
- 2.3 Opportunities for co-location of front line teams.
- 2.4 Proposal to incorporate a number of Housing Leeds estate caretakers into the locality teams, opportunity to discuss current and agreed priorities and timescales.
- 2.5 Review of SLA priority areas.
- 2.6 Review the resource profile for each “zone” based on an analysis of need.
- 2.7 Managing expectations alongside inevitable budget pressures.

3.0 Recommendations

- 3.1 Members are requested to let the South South East Locality Manager know their aspirations and priorities for the 12 months ahead.

Report Author: Krstan Nenadic
Telephone: 0113 3951395

Report of: Director of Environment and Neighbourhoods Directorate

Report to: Outer South Community Committee

Date: Wednesday 9th July 2014

Housing Leeds Environmental Issues in Outer South

Housing Leeds recognises that environmental standards on our housing estates are a key priority for Members and tenants alike. We are taking positive and proactive action within the Outer South area to ensure that we manage our housing and environments to a high standard.

Improving environmental conditions leads to a range of improved outcomes for tenants and communities. These include, among others:

- Increased sense of pride in the area
- Increased sense of community
- Increased popularity of the area
- Reduction in property turnover
- Increased tenant satisfaction

Identification methods

We undertake quarterly walkabouts to assess environmental condition and identify any issues that require action. However, our Tenancy Management Officers are regularly out and about visiting tenants and estates and this gives them the opportunity to identify any issues requiring action. We also respond to Member enquires, complaints and feedback from TARA's.

Targeted approaches

Overgrown and untidy gardens – where the garden belongs to an LCC property focus is on providing support and assistance to those vulnerable or unable to carry out the works themselves, and ensure compliance with tenancy conditions where appropriate. Where the garden isn't part of a council property we will make contact, and involve environmental enforcement where appropriate.

Garage sites – we will clean up where required using environmental caretakers. Where investment is required applications are made to funding sources including Housing Advisory Panels (formerly Area Panel).

Grass cutting and shrub beds – where work has not been carried out in line with contract standards we escalate using the contract process including map references and photograph's as appropriate.

External property condition – repair orders raised or surveyor inspection arranged depending on the nature of the works. Issues identified can be used to inform priority for capital investment schemes.

Street sweeping and gully cleaning – liaison with locality teams and cleansing to ensure issues resolved, highlighting any recurring issues.

Signage – where signage is missing or damaged consideration is given to whether replacement required and replacement or removal ordered as required.

Parking – a range of actions are taken to deal with inappropriate parking which includes advice, leaflets, multi-agency approaches with Police, Highways, parks and countryside. Housing Advisory Panel bids can be used for schemes to prevent inappropriate parking, and capital schemes can be used to provide solutions.

Dogs and animals – we support responsible pet ownership in appropriate properties as outlined in the Pets policy. Nuisance issues that can arise include fouling, roaming, nuisance caused by barking or aggressive animals. We will take action where required and work with dog wardens where appropriate.

In Bloom areas – we will support In Bloom groups and identify potential In Bloom areas which leads to a significant improvement in gardens and areas in general. Housing Advisory Panel bids are used to support In Bloom groups take over and maintains areas.

Report author: Kevin Bruce, Area Housing Manager
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